

GCCM - Diverse Business Inclusion Plan and Participation

1. In accordance with the legislative findings and policies set forth in Chapter 39.19 RCW, the State of Washington encourages participation in all of its contracts by firms certified by the Office of Minority and Women's Business Enterprises ("OMWBE"), and set forth in RCW 43.60A.200 for firms certified by the Washington State Department of Veterans Affairs, and set forth in RCW 39.26.005 for firms that are Washington Small Businesses. Participation may be either on a direct basis or on a Subcontractor basis. However, no preference is included in the evaluation of GC/CM Finalists' Diverse Business Inclusion Plans submitted at the time of interviews, and no minimum level of MWBE, Washington Small Business, or Washington State certified Veteran Business participation is required as a condition for receiving an award of the GC/CM Contract. Any affirmative action requirements set forth in any federal Governmental Rules included or referenced in the Contract Documents will apply.
2. If a GC/CM Finalist wishes to be considered a diverse business, then the GC/CM Finalist shall submit evidence of certification by the OMWBE, the Washington State Department of Veterans Affairs, or by self-certification as a Washington Small Business in the Washington Electronic Business Solution ("WEBS"). Firms must be certified at the time of interview to qualify for consideration. Interested firms may contact OMWBE at <http://www.omwbe.wa.gov/> or (360) 664-9750 or toll free (866) 208-1064, or DVA at <http://www.dva.wa.gov/BusinessRegistry/Search.aspx> or (800) 562-0132 option '1', or for Washington Small Business self-certification visit WEBS at; <http://www.des.wa.gov/services/ContractingPurchasing/Business/Pages/WEBSRegistration.aspx> or contact WEBS Customer Service at WEBSCustomerService@des.wa.gov or call (360) 902-7400.
3. The agency goals are: 10% Minority Owned Business certified by the OMWBE, 6%, Women Owned Business certified by the OMWBE, 5% Veteran Owned Business certified by the Washington State Department of Veterans Affairs. 5% Washington Small Businesses self-identified in the WEBS; <http://www.des.wa.gov/services/ContractingPurchasing/Business/Pages/WEBSRegistration.aspx> (WEBS). These goals are voluntary. GC/CM Finalists shall pursue targeted outreach to Diverse Businesses. Further, the selected GC/CM shall advertise opportunities for Subcontractors in a manner reasonably designed to provide Diverse Businesses capable of performing the work with timely notice of such opportunities, and all advertisements shall include a provision encouraging participation by Diverse Businesses. Advertising may be done through general advertisements (e.g. newspapers, journals, etc.) or by soliciting bids directly from Diverse Businesses. The GC/CM shall provide Diverse Businesses that express interest with adequate and timely information about plans, specifications, and requirements of the Project.
4. The GC/CM shall not create barriers to open and fair opportunities for all businesses, including Diverse Businesses, to participate in on this Project and to obtain or compete for contracts and subcontracts as sources of supplies, equipment, construction and services. In considering offers from and doing business with subcontractors and suppliers, the GC/CM shall not discriminate on the basis of race, color, creed, religion,

sex, age, nationality, marital status, or the presence of any mental or physical disability in an otherwise qualified disabled person.

5. Diverse Business Inclusion Plan

To be considered responsive, the GC/CM Finalists must submit the Diverse Business Inclusion Plan Supplement, as part of their interview that will be incorporated into their contract, if awarded. The responses should reflect good faith efforts for diverse business inclusion. Zero contribution in the inclusion plan is not considered a good faith effort. A range of 1% to 3% contribution to the agency goal would be a low result for the expected good faith effort, a 4% to 6% contribution to the agency goal would be a better result for the expected good faith effort, and a 7% to 10 % or greater contribution to the agency goal would be a best result for the expected good faith effort. The Diverse Business definition – includes Washington small business, microbusiness, and minibusiness as defined in RCW 39.26.010, and Veteran-owned businesses as defined in RCW 43.60A.010. If the proposed subcontractors are self-identified diverse businesses, the GC/CM will encourage and support state efforts for their certification with the appropriate Washington state agencies.

The GC/CM Finalists must include an anticipated list of diverse subcontractors or suppliers who may provide services or otherwise assist the GC/CM in fulfilling its obligations for the project. The GC/CM Finalists must provide the following information regarding their plans for including diverse team members.

Identify any subcontractors who are certified by the OMWBE or the Washington State Department of Veterans Affairs (DVA).

In accordance with [Chapter 39.19 RCW](#), the state of Washington encourages participation in all of its contracts by OMWBE certified firms.

In accordance with RCW 43.60A.200, the state of Washington encourages participation in all of its contracts from firms certified by DVA certified firms.

In accordance with RCW 39.26.005, the state of Washington encourages participation in all of its contracts from Washington small businesses.

The agency goals are:

- ✓ 10% Minority Owned Business certified by the Washington State Office of Minority and Women Business Enterprises
- ✓ 6%, Women Owned Business certified by the Washington State Office of Minority and Women Business Enterprises
- ✓ 5% Veteran Owned Business certified by the Washington State Department of Veterans Affairs
- ✓ 5% Washington Small Businesses self-identified in the Washington Electronic Business Solution

<http://www.des.wa.gov/services/ContractingPurchasing/Business/Pages/WEBSRegistration.aspx> (WEBS).

These goals are voluntary. No preference will be included in the evaluation of bids, no minimum level of MWBE or Veteran Owned or Washington Small Business participation will be required as a condition for receiving an award and proposals will not be rejected or considered non-responsive on that basis.

For information on certified firms, GC/CM Finalists may contact:

- OMWBE at <http://www.omwbe.wa.gov/> or (360) 753-9693
- DVA at <http://www.dva.wa.gov/BusinessRegistry/Search.aspx> or (360) 725-2200.
- DES Business Diversity and Outreach Manager Servando Patlan
Servando.patlan@des.wa.gov or (360) 407-9390 for a list of self-certified Washington Small Businesses that downloaded this solicitation and allowed their contact information to be shared.

Please complete this **Diverse Business Inclusion Plan Supplement** for submittal at time of interview.

Scopes where the Diverse Businesses are not yet determined or committed	When do you anticipate making a decision?	Y/N					Anticipated sub-contract \$ amount
		Do you anticipate using a State Certified Women Business?	Do you anticipate using a State Certified Minority Business?	Do you anticipate using a State Certified Veteran Business?	Do you anticipate using a Washington State Small Business?	Can only a Sole Sourced Business do the work?	
							\$
							\$
							\$
							\$
							\$
Total Amount Not Yet Committed to a Sub/Supplier:							\$

The GC/CM Finalist commits to a good faith effort to achieve the proposed subcontract amounts with diverse business subcontractors by at least hosting 3 supplier outreach events for businesses registered with the state of Washington in the Washington State Electronic Business Solution, WEBS; including those registered as state certified minority businesses, women businesses,

veteran businesses, and businesses self-certified as Washington Small Businesses in WEBS. The state will assist in coordinating event invitations to these businesses.

Subcontracting

Subcontracting means direct performance of commercially useful work through subcontracting as part of the proposed project team.

DIVERSE Expert

Identify the person within your team to manage your DIVERSE inclusion responsibility.

DIVERSE Expert Name: _____

DIVERSE Expert Firm: _____

DIVERSE Expert Contact Information: _____

DIVERSE Expert responsibilities would typically include, but are not limited to:

- Outreach to qualified DIVERSE firms.
- Submit and discuss updates on a regular basis to the state project manager, to indicate DIVERSE utilization and discuss progress.
- Ongoing outreach to DIVERSE firms for work the contract may require, including any new scopes.
- Assist DIVERSE firms to perform successfully.

A qualified DIVERSE Expert brings knowledge of the identity, capabilities and capacities of DIVERSE subcontractors and suppliers; experience recruiting and working with DIVERSE firms for construction; and assisting DIVERSE firms to develop working relationships with contracts.

Strategies

Describe the strategies and selection processes you intend to use to achieve meaningful DIVERSE utilization in the contract. Describe your strategies, the scopes of work that have greatest DIVERSE opportunities and how you would balance those scopes that have less DIVERSE opportunity.

Mentoring Program

If any of the DIVERSE subcontractors listed above are participating in a mentoring or capacity building program with your company, please identify which and describe your program.

The Department of Enterprise Services will review the submitted inclusion plan for good faith effort and the maximum opportunity to contribute toward the Department of Enterprise Services goals.